PBank reconciliation - pro forma

Name of smaller authority INKPEN PARISH COUNCIL

County Area BERKSHIRE

Financial year ending 31 March 2022

Prepared by: GLORIA KEENE (Clerk to Inkpen Parish Council/RFO)

Date: 31.5.22

Balance per bank statements as at 31 March 2022

£

Current Account 13,342.99 Reserve Account 5,060.35

£18,403.34

Petty cash float (if applicable) NIL

Less any unpresented cheques at 31 March 2022

Cheque No.	£
1243	(45.00)
1362	(36.00)
1363	(525.00)
1364	(301.20)
1365	(12.00)
1366	(51.05)

£970.25

Add any un-banked cash at 31 March 2022

NIL

Net balances as at 31 March 2022 (Box 8)

£ 17,433.09

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2021	£14,461.37
Add: Receipts in the year	£16,081.70
Less: payments in the year	£13,109.98

£17,433.09

Closing Balance as per cash book (receipts and payments book) as at 31 March 2022 (must equal net balances above – Box 8)

Gloria Keene

Clerk to Inkpen Parish Council

Explanation of variances – pro forma

Name of Council: INKPEN PARISH COUNCIL

County: BERKSHIRE

Please provide full explanations, including numerical values for the following

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual

precept/rates & levies value (Box 2)

Section 2``	2020/2021	2021/2022	Variance	Variance	Detailed explanation of variance
	£		£	%	(with amounts £)
Box 2 Precept or Rates & Levies	14,000	14,000			Explanation not required <15%
Box 3 Total other Receipts	2	2,082	2080	+104%	2020/21 Bank interest totalled £2.05. 2021/2022 Receipts received were: VAT refund of £128.64; WBC Grant for fencing £452.57; Local History Grant received £1500
Box 4 Staff costs	6026	6,025			Explanation not required <15%
Box 6 Other Payments	5,934	7,085	+£1151	+19%	2021/2022 Increase due to payment of part History Grant to the local group - £1110 and renewal of Defibrillator pads +£43.
Box 7 Balances carried forward Box 9 Total fixed Assets	14,461	16,613	+2972	+20%	Low activity due to Covid restrictions. Working capital carry forward is £9,595 & Includes the remaining unspent History Grant; funding from WBC grant for pre payment in 2020/21; and funding to meet the cost of the Conservation Area Appraisal. Ringfenced Grant funding from external providers totalling £1,837; and Capital Reserve £6,000 for future ditch clearance/land restoration. Total: £7837 Grant ringfenced fund details are: WBC £1,064.98 for notice board; Parish Plan Grant £589 for History Group; Greenham Trust Grant of £118.55 for football& Black Legend; S106 open space remaining fund of £43.27; Inkpen 92 Group grant remaining of £21.54; Total £1,837. Explanation not required <15% No change to fixed assets