

A INKPEN PARISH COUNCIL

A meeting of the Parish Council was held on Monday 31st January 2023 at 7.30pm at the pavilion
Those attending the meeting were: Dr D Thomas (Chairman), Mr Bates, Mr Hanna, Mr May, Mrs Marriott and Mrs Keene (Parish Clerk)

1.Apologies: Councillor Edwards and Councillor Jones, were unable to attend the meeting

2. Minutes of the previous meeting – the draft minutes of the meeting held on Monday 12th December 2022 were approved as a true record and had been displayed on the Parish website. Councillor May was added to the list of those attending the meeting.

3. Declaration of Interest: None recorded

3.1 Councillors are the Corporate and Custodian Trustees of the Inkpen Memorial Playing Field.

3.2 The following declaration is made on all minutes for clarification for residents.

Inkpen Parish Council is the Corporate & Custodian Trustee of the Memorial Playing Field Trust and registered with the Charity Commission as the Corporate and Custodian Trustee. Trust meetings and funds are held separately as required by the Charity Commission and confirmed annually to the External Auditors.

As confirmed by the Charity Commission: “The Charity is simply managed and administered by the Council and is not a public sector organisation and not subject to the Freedom of Information Act.” All information about the Charity can be viewed on the Charity Commission website.

4. Matters Arising: None recorded.

5. Planning Application:

23/00137 House – 2 Olive Branch Cottages, Folly Rd.

Proposed new driveway with new vehicle access on to Folly Rd.

Following discussion Councillors recorded: No objection for the proposed construction of a gravel driveway but expressed concern in relation to the run off and flow of rain water which may occur following construction of a hard standing surface, and for the protection of the roadside drainage gully.

6. Inkpen Conservation Area Appraisal, – inkpenhistory.uk

6.1 The Chairman reported on the work undertaken to date. Mapping the changes to village maps over the last 250 years or so will require the digitising of existing maps and the overlaying of others. The work and mapping software requires a budget of £300 in 2022/2023 and provision for £500 in the following financial year 2023/2024. Following discussion Councillors agreed the budget items.

Action: Dr Thomas to report at the next meeting.

7.To approve the Expenditure and Financial Statement 2022/2023

7.1 The Clerk tabled the Financial Statement to the period ending 30th December 2022. Income recorded total was £3.33 paid to the Business Reserve account.

Expenditure was £831.51 which included: Self Accounting £36; History Group Grant £50.10; Union Jack flags - £7.58; HMRC - £316.20 . All items were approved and there were no issues arising. (see attached listing). The cheque paid to the Five a Side Football team of £59.95 for new football nets remains uncashed.

7.2 Grant Application submitted for consideration: a contribution of £550 had been requested for the printing of the Inkpen & Combe Bulletin to offset the total cost of the project of £1400. Following discussion, Councillors approved the Grant of £550, which would be paid to the Treasurer of Inkpen Church, who underwrites the remaining cost of the printing.

Action: Clerk

7.3 Councillors agreed to make provision of £500 for the Conservation Appraisal in the budget forecast of 2023/2024.

7.4 The Clerk had circulated the spreadsheet prior to the meeting showing the forecast outturn for 2022/2023 and the projected costs for 2023/2024- consideration was give to the Direct Costs (running costs) of the Parish Council; Subscriptions to national organisations; upkeep and maintenance of village assets; provision for training Councillors and Clerk, maintenance of footpaths and byways, and donations to village groups as required.

Following discussion, the forecast for 2023/2024 was agreed and the Precept would remain at £14,000 which means there would be no increase for residents in the Council Tax charge.

9. Date of next meeting: –the next Parish Council will be in March 2023 subject to Councillors availability. During that year there will be Elections held for both Parish and District on 4th May 2023. Dates to be set for the Annual Parish Meeting in April and the Annual Parish Council meeting in May.

Meeting closed at 7.55pm

Signed:.....Date:
